

**AUTHOR/ILLUSTRATOR REQUEST FORM**

In requesting an author/illustrator for an appearance it is understood that you, the host, will pay all travel costs and expenses incurred by the author during the visit.

Please send a copy of this form via email to [liske@aol.com](mailto:liske@aol.com), by fax (212) 782-9682, or by mail to School & Library Marketing Dept., Random House Children's Books, 1745 Broadway, New York, NY 10036

Author/Illustrator you are requesting: \_\_\_\_\_

Alternatives: \_\_\_\_\_

Available budget – Honorarium: \_\_\_\_\_ Expenses: \_\_\_\_\_

Dates and times you wish the author/illustrator to appear: \_\_\_\_\_

Location of Appearance: \_\_\_\_\_

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Closest airport: \_\_\_\_\_

Program description (including number of sessions): \_\_\_\_\_

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Size and type of audience (ie. approx. numbers, children, adults, teachers, librarians, etc.):

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Will you be ordering books for an autographing session?: \_\_\_\_\_

Sponsoring organization (school, library, etc.): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (Home) \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

\* Please keep a copy of this form for your records.